

Land O' Lakes Public Library	
Title:	Filming and Photography Policy
Review Cycle:	As Needed or Every Three Years
Revision Approval Date:	07/10/2024

Filming and Photography Policy

The following guidelines apply to any person(s) wishing to photograph, film, or otherwise record within the library, including professionals and amateurs (referred to as the "photographers")

- A. The taking of photographs or videos or other recordings may not interfere with any patron's enjoyment and use of the library and its facilities and services and may not create a safety or health risk for any person.
- B. Group photos of library programs and activities are allowed. Individual pictures need to be approved by the person being photographed or filmed or parent/guardian of person being photographed or filmed.
- C. All photographers must be transparent when taking pictures and ask permission to use such photos for social media. For example: "I'm going to snap some pictures for social media. Is that OK with you/everyone?"
- D. All photographers must honor a request by any library patron who does not wish to be photographed or recorded. This includes requests by parents, guardians, and caregivers not to photograph or record children or other persons under their care. Requests not to be filmed or photographed are attached to this policy.
- E. Land O' Lakes Public Library's name and or likeness may not be used to suggest or imply a partnership, sponsorship, affiliation, or any other type of relationship between the library and any individual photographer or any person, entity, organization, or cause with whom or with which the photographer may be affiliated or employed. Only library staff members are designated as official library representatives in regards to filming and video.
- F. The taking of photographs or videos or other recordings may not violate this or any other library policy.
- G. Photographers who violate this policy will be asked to stop photographing or recording. If they refuse, they may be asked to leave the library.

I am requesting not to be filmed or photographed during Land O' Lakes Public Library programs/events.

NAME(S) _____

IF UNDER 18, PARENT/GUARDIAN _____

SIGNATURE OF PERSON OR GUARDIAN

DATE: _____