

	Land O' Lakes Public Library
Title:	Conduct and Behavior Policy
Review Cycle:	Every 3 years or as Needed
Revision Approval Date:	August 14, 2024

The purpose of the Land O' Lakes Public Library conduct policy is to ensure a safe, orderly and comfortable atmosphere in which all library patrons can use the libraries materials and services most effectively. Staff and patrons should be mindful of the effects of their behavior on others using the libraries facilities.

Section 1. General public conduct

General rules of behavior are designed to protect the rights of library patrons, to outline for staff members acceptable and appropriate behavior in part of the patrons and to preserve library materials and facilities.

Wisconsin statutes chapter 43.52 (2) states: "Every public library shall be free for the use of the inhabitants of the municipality by which it is established and maintained, subject to such reasonable regulations as the library board prescribes in order to render its use most beneficial to the greatest number. The library board may exclude from use of the public library all persons who willfully violate such regulations."

Exclusion from the library should occur as a last resort in cases of misconduct, unless the severity of misbehavior warrants immediate expulsion.

- a. Noise level is to be kept to a minimum in speech, listening to recordings/music and playing electronic games. Earbuds or headphones must be used when on a public use computer or in an open space in the library.
- b. Loitering in the library building or on library property is not permitted.
- c. Smoking is not permitted.
- d. No pets except guide/service dogs, are allowed in the library unless they are part of an official library program.
- e. Littering on the library property or in any way defacing library property is not allowed.
- f. Patrons are not allowed in non-public areas of the library unless conducting official library business or as part of the library tour.
- g. If you need to make a phone call, step outside.

- h. Appropriate apparel including footwear should be worn in the library.
- i. Board games and computer games may be played in the library, provided that it does not disturb others.
- j. Running, playing or jumping in the library, or purposefully rearranging library materials or furniture is not permitted.
- k. Parents/Guardians are responsible for the behavior of the children. For specifics, please see the Children's Policy.
- l. Any behavior disturbing to the library patrons or status, endangering other persons or damaging physical property is not allowed. Patrons will be asked to cease such activity and/or be excluded from the building.
- m. Patrons must leave the building at closing time.